

**San Clemente Shorecliffs Beach Club Association
General Session Meeting Minutes
March 12, 2019**

1 Upon due notice, given and received, the Board of Directors of the San Clemente
2 Shorecliffs Beach Club Association held their regularly scheduled Board of
3 Directors Meeting on Tuesday, March 12, 2019 at the San Clemente Shorecliffs
4 Beach Club. Kumi Elston, President, called the Meeting to order at 6:02 p.m. with a
5 quorum of Directors present.

6

7 **Directors Present**

Directors Present

- 8 Kumi Elston, President
- 9 Kurt Luebke, Vice President
- 10 Hal Kolp, Treasurer
- 11 Danny Werner, Secretary
- 12 Steve Elmer, Director
- 13 Dan Flynn, Director
- 14 Frank Wilbur, Director
- 15 Diane Wenzel, Director
- 16 Chris Wade, Director

17

18 **Directors Absent**

Directors Absent

19 None

20

21 **Also Attending**

Also Attending

- 22 Alan Fowlie, Community Management Agent, AMMCOR
- 23 Arika Ferguson, Manager, SCS BC

24

25 **Executive Session Meeting Matters**

Executive Session

26 In accordance with California Civil Code Section 4935(e), the Board of Directors
27 notes the following topics were discussed during an Executive Session held on
28 March 12, 2019:

- 29 1. Approved the Executive Session Meeting Minutes.
- 30 2. Disciplinary Matters
- 31 3. Delinquency and Collections Review
- 32 4. Legal Matters

33

34 **Homeowner's Forum**

Homeowner Forum

35 No owners were present for the meeting.

36

37 **Secretary's Report**

Secretary's Report

38 The Board of Directors reviewed the Minutes from the February 12, 2019 General
39 Session Meeting. Following review and discussion, a motion was made by Danny
40 Werner and seconded by Hal Kolp to approve the Minutes as presented. The motion
41 carried unanimously.

42

43 **Treasurer's Report**

Treasurer's Report

44 The Board of Directors reviewed the February 22, 2019 Financial Statements.
45 Following review and discussion, a motion was made by Hal Kolp and seconded by
46 Chris Wade to accept the Financial Statements subject to the Annual Audit. The
47 motion carried unanimously.

48

49 **Manager's Reports**

Managers Reports

50 Arika Ferguson was present and provided the report to the Board. No action was
51 taken.

52

53 **Committee Reports**

Committee Reports

54 **Coastal Hazard/Erosion Control Update**

55 Kumi Elston was present and updated the Board Regarding the FEMA Meeting, and
56 a legal letter drafted to the County of Orange. No action was required.

57

58 **Social Media Committee** Kumi Elston was present and updated the Board of some
59 website changes and she reminded the new Directors she would like a headshot for
60 the website as well as a group picture. No action was taken.

61

62 **Recreation Committee**

63 Kumi Elston was present to update the Board of the Earth Day Clean-up and Easter
64 Event. No action was required.

65

66 **Maintenance & Repair Committee**

67 Steve Elmer was present to update the Board and noted the pump was in need of
68 replacement. Following a brief discussion, a motion was made by Kurt Lubke and

69 seconded by Hal Kolp to authorize an amount Not To Exceed \$3,000.00 for the
70 necessary plumbing repairs. The motion carried unanimously.

71

72 **General Business**

General Business
Officer Instatement

73 **Lifeguard Agreement for 2019**

74 Following a brief discussion, a motion was made by Kurt Lubke and seconded by
75 Dan Flynn to approve the contract subject to revising it to add June 1st, and June
76 2nd.. The motion carried unanimously.

77

78 **Discussion of Parking Lot Usage of 20 Spaces (Capo Cottages):**

Parking Lot Usage

79 Following review and discussion, a motion was made by Chris Wade and seconded
80 by Hal Kolp to deny Capo Cottages request as presented and to authorize Dan Flynn
81 to contact legal counsel in order to discuss the agreement and to provide comments
82 for the Board. The motion carried unanimously.

83

84 **Discussion of Purchasing Additional Sand Barriers**

Sand Barriers

85 Following a brief discussion, a motion was made by Danny Werner and seconded by
86 Steve Elmer to approve additional defensive Sand Barriers for an amount Not To
87 Exceed \$21,000.00. The motion carried unanimously.

88

89 **Update on City Storm Drain Project on Cascadita and Montego**

Cascadita Storm Drain

90 Kumi Elston was present and updated the Board. No action was required.

91

92 **Letter to County of Orange regarding Strom Drain Channel Outflow**

County Storm Drain

93 Kumi Elston was present and updated the Board that the Association is having Legal
94 Counsel draft a letter to OC Parks. No action was required.

95

96 **Patrol Reports and Correspondence**

Patrol Reports

97 The Board reviewed the reports. No other action was required.

98

99 **Next Meeting**

Next Meeting

100 The next meeting of the Board of Directors will be April 9, 2019 at 6:00 p.m. at the
101 Beach Club.

102

103 **Adjournment**
104 There being no further business to come before the Board, it was the general consent
105 of the Board to adjourn the meeting at 7:35 p.m.

Adjournment

106

107 **Attest**

Attest

108

109

110

President

Secretary